



UA Distance Learning
Graduate Course Registration and Payment Form
Digital Information Management Certificate

Fall 2009
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Instructions

- Print this form, complete all sections and **fax it** along with your payment information to (520) 621-3269 or you can **mail it** to UA Outreach College, University Services Building, Room 322, P.O. Box 210158, Tucson, AZ 85721-0158.
- If you have questions, email distance@email.arizona.edu or call 520-626-2079 or 800-478-9508.
- All tuition and fees are payable upon registration unless you are selecting the Tuition Payment Plan or have a Purchase Order or signed agreement to pay from your employer.
- Refunds: Fees marked with an asterisk (*) are non-refundable. The Fall 2009 refund schedule for UA Distance Learning courses is on our web site (<http://www.outreachcollege.arizona.edu/dist/>)

Today's Date _____ U of A Student Number _____ SSN _____
 (if assigned) (optional)

Name _____ DOB _____
 Last, First, MI

Home Address _____
 City, State, Zipcode and Country (if not US)

Day Phone _____ Evening Phone _____ email address: _____

Course Registration: Please select course(s)

Dept	Course #	Course Title		Delivery Method
<input type="checkbox"/> IRLS	675	Advanced Digital Collections	<input type="checkbox"/> credit <input type="checkbox"/> audit	Web Delivery
<input type="checkbox"/> IRLS	671	Introduction to Digital Collections	<input type="checkbox"/> credit <input type="checkbox"/> audit	Web Delivery

Tuition and fees: (TUITION AND FEES SUBJECT TO CHANGE)

- 3-unit courses in-state: \$ 1,529.00 Tuition + \$ 165.00 Surcharge
 out-of-state: \$ 4,746.00 Tuition + \$ 207.00 Surcharge X _____ # courses \$ _____
 - AFAT (mandatory fee for all students)* \$ **15.00**
 - UA Technology Fee (mandatory fee for all students)* \$ **57.50**
 - Continuing Education Registration Fee (mandatory for all students)* \$ **25.00**
 - Tuition Payment Plan Enrollment Fee \$75.00 (only applies if you select this payment option)* \$ _____
- * Non refundable **SEMESTER TOTAL \$** _____

Payment Information:

- Check enclosed, payable to "University of Arizona"
- Purchase Order (Full payment only – you must provide a copy of the PO – complete company payment information below):
 P.O. # _____ Company name _____
- I am an IMLS Scholarship Recipient
- Please charge my credit card for full payment – complete credit card information
- TUITION PAYMENT PLAN (enclose Tuition Payment Plan enrollment form):
First installment (due August 24, 2009):
 My payment for all applicable fees plus 1/3 tuition is enclosed. Charge my credit card for all applicable fees plus 1/3 tuition.
2nd installment (due October 12, 2009); 3rd installment (due November 9, 2009):
 Charge the 2nd and 3rd installment payments to the credit card below.
 I will remit the 2nd and 3rd installment payments before the applicable due dates.
 If payment is not received by the applicable due date, my credit card will be charged. **Failure to pay either installment on time revokes the agreement, and all unpaid tuition and fees will be payable immediately.**

Visa Mastercard American Express *Account # _____ Exp. Date _____

*You must include your security verification code for Visa/MC - 3 digit number; AMEX - 4 digit number: _____ Billing zip code: _____

Name (as shown on credit card – please PRINT) _____

Signature: _____